

Three-Year Review Schedule

TERM 1

2022	2023	2024
HEALTH AND SAFETY MANAGEMENT (board)	LEGISLATION AND ADMINISTRATION POLICY (board) <i>Review main board-level policy</i>	Te Tiriti o Waitangi (board)
Risk Management	Student Attendance	Board Responsibility (board)
Health and Safety Induction	Enrolment	Parent Involvement
Visitors	Privacy (board)	Communicating with Parents
EMERGENCY, DISASTER, AND CRISIS MANAGEMENT (board)	Official Information Requests (board)	Community Conduct Expectations
School Closure	Uniform / Dress Code	School / Special Character * (board)
Emergency Management (see subtopics)	Boarding House Policies *	DOCUMENTATION AND SELF REVIEW POLICY (board) <i>Review main board-level policy</i>
Disaster Management		School Planning and Reporting
Crisis Management		Reporting to Parents on Student Progress and Achievement

TERM 2

HEALTHCARE	EDUCATION OUTSIDE THE CLASSROOM (board)	EMPLOYER RESPONSIBILITY POLICY (board) <i>Review main board-level policy</i>
Medicines	EOTC Planning and Review	Appointment Procedure (board)
Managing Injuries and Illness	EOTC Risk Management	Teacher Relief Cover
Recording and Reporting Accidents, Injuries, and Illness (board)	EOTC Coordinator	Safety Checking
Infectious Diseases	EOTC External Providers	Classroom Release Time (primary) Timetable (secondary)
BEHAVIOUR MANAGEMENT (board)	EOTC Staff Competence	Media
Bullying	EOTC Event Categories	Professional Development
Searches, Surrender, and Retention of Property	EOTC Communicating with Parents	Staff Conduct
		Staff Leave

TERM 3

Child Protection (board)	Inclusive Education (board)	Performance Management
Abuse Recognition and Reporting	Māori Educational Success (board)	Principal Professional Growth Cycle (board)
Supporting Student Wellbeing	LEARNING SUPPORT	Teacher Professional Growth Cycle
Food and Nutrition	Learning Support Coordination	Concerns and Complaints (board)
Sun Protection (board)	Identify Learning Support	Protected Disclosure (board)
Staff Wellbeing and Safety	Gifted Learners	
Harrassment (board)		

TERM 4

HEALTH, SAFETY, AND WELFARE POLICY (board) <i>Review main board-level policy</i>	CURRICULUM AND STUDENT ACHIEVEMENT POLICY (board) <i>Review main board-level policy</i>	FINANCE AND PROPERTY MANAGEMENT POLICY (board) <i>Review main board-level policy</i>
Alcohol/Drugs and Other Harmful Substances (board)	Student Achievement Information (primary) Student Assessment and Achievement (secondary)	Managing Income and Expenditure (board)
Digital Technology and Cybersafety	Home Learning	Financial Conflict of Interest (board)
School Bus Transport *	Distance Learning	School Donations
School Swimming Pool / Swimming Off Site * (board)	Religious Instruction / Religious Education (board)	Expenditure
	Religious Observances * (board)	Asset Management and Protection (board)
	Health Education (board)	Property Maintenance
		Prevention of Bribery, Corruption, Fraud, and Theft (board)

REVIEWS BY YEAR		
2022	Health, Safety, and Welfare Policy	Terms 1–4
2023	Legislation and Administration Policy	Term 1
	Curriculum and Student Achievement Policy	Terms 2–4
2024	Governance and Management	Term 1
	Documentation and Self-Review Policy	Term 1
	Employer Responsibility Policy	Terms 2–3
	Finance and Property Management Policy	Term 4

WHO SHOULD REVIEW

Reviews are open to the whole school community: board, staff, and parents/caregivers/whānau. Shaded rows indicate the topics boards should focus on.

HOW TO REVIEW

Topics being reviewed have a specific review button. Click on the button to access the review tool and submit your feedback. * Some topics/sections are optional, such as School Bus Transport. If you don't have an optional topic, you don't need to review it.